

Admission process (Full-Time MBA)

NON-HUNGARIAN candidates should apply online on our website:

<http://corvinus-mba.hu/admissions-financing/application/>



1. APPLICATION FEE

All applicants, irrespectively of the currency they are paying in, should transfer the application fee of 100 EUR (or equivalent – the bank from which you make the transfer will calculate this based on the given day's official exchange rate) to the following bank account:

Bank's name: Magyar Államkincstár (Hungarian State Treasury)

Bank's address: 1139 Budapest, Váci út 71.

Bank account number: 10032000-00282857-00000000

IBAN number: HU74 1003 2000 0028 2857 0000 0000

SWIFT (BIC) code: HUSTHUHB (CORR.BANK: MANEHUHB)

Under "comments" PLEASE ADD: your name and the following: CMC, 221300 (e.g. Williamson Andrew, CMC 221300)

All payments to the above account must be made from an identifiable bank account via bank transfer. All other forms of payment (postal check, cash payment, VIBER transfer) will be refused.



2. REQUESTED DOCUMENTS

- **CV**
- **HIGHEST DEGREE** (colour scanned version of the official diploma and an official translation in English) /after the successful admission the original should be shown at the MBA office/
- official diploma **TRANSCRIPT** (colour scanned version of the official diploma and an official translation in English)
- **MOTIVATION LETTER**
- **REFERENCE OF WORK EXPERIENCE**
 - in case of **BA/BSc degree 3 years** work experience
 - in case of **MA/MSc degree 2 years** work experience
- coloured scan of the **PASSPORT** with an original signature of the candidate
- **PROOF OF PAYMENT** (application exam fee)
- **DIPLOMA ACCEPTANCE – PETITION FOR ACCEPTANCE OF DEGREE**
If your diploma was issued by a non-Hungarian higher educational institution, admin. fee 26.250 HUF
- **CREDIT ACCEPTANCE REQUEST WITH COURSE FORM**
Applicants will preferably hold a BA/BSc or MSc degree in Economics, Commerce, Marketing, Management, International Business, Finance, Accounting or Tourism. Students with other BA/BSc or Master degrees can also apply if they have collected 60 credits in the subject areas as listed in the table below. Applicants with a minimum of 30 credits will also be considered, however, they will need to obtain a further max. 30 credits during the first academic year of studies as designated by the Program Director.

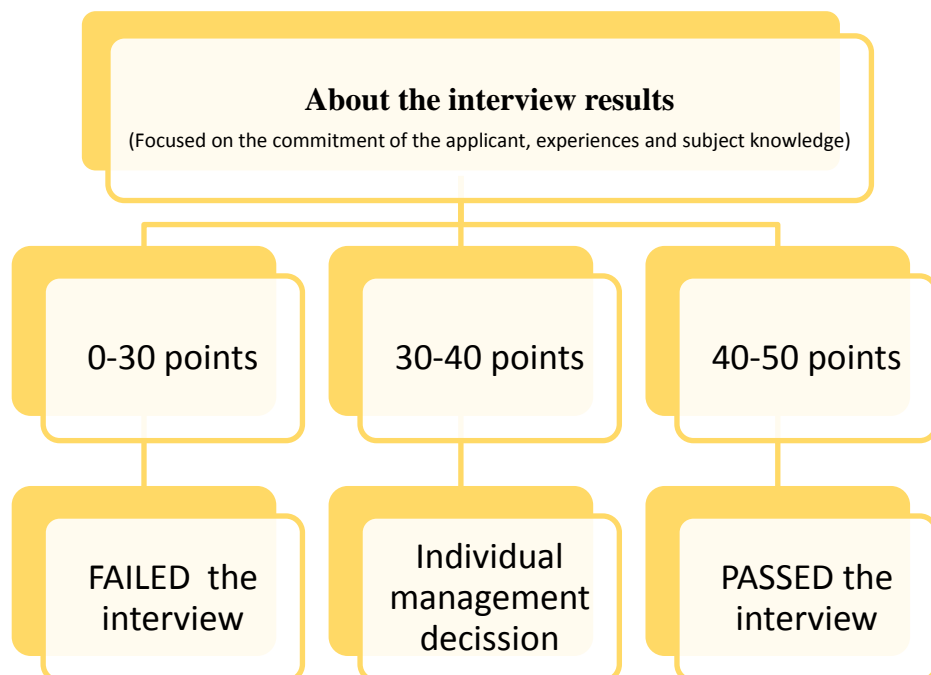
If you already paid the application fee and sent us all the documents, we will start to organize the interview.

3. (SKYPE) INTERVIEW

Admission interview focusing on the following topics:

- Business Ethics and Social Responsibility
- Managing the Business
- Organizing the Business
- Motivation
- Leadership
- Decision Making
- Human Resource Management
- Marketing Process and Consumer Behaviour
- Pricing, Distributing and Promoting Products
- Managing Business Finances

Recommended book: Ebert-Griffin: Business essentials, 10th edition, Pearson 2015



PASSED

Those students should be informing via email.

FAILED

They could resubmit their application in the next academic year.

After a successful interview we will check your documentation with special regard to the authenticity of your degree and transcripts. If your degree meets the requirements of the Hungarian education system and work experience, we will send you a decision letter about your admission.

4. DEPOSIT

Then you will have to pay HUF 300 000 **deposit**. On receipt of the proof of payment you will be provided the **acceptance letter** signed by the dean which will enable you to apply for the visa.

If you fail to get the visa we keep HUF 60 000 as an administration fee and we will transfer the remaining HUF 240 000 back to you.

